

## Student Request to Release Non-Directory Information Form

In compliance with the Federal Family Education Rights and Privacy Act of 1974, the University is prohibited from providing non-directory from your student records to a third party. See the entire Data Privacy policy listed on the Registrar's website. This restriction applies, but is not limited to, your parents, your spouse or a sponsor.

**I grant UW-Superior permission to release non-directory information (as noted below) related to my student records to a third party.**

Name each individual to whom access is granted by listing the person's name below along with a password. The specified information will be made available only if requested by the authorized individual who can provide the password.

Name: \_\_\_\_\_ SID # \_\_\_\_\_

(Last)                      (First)                      (Middle Initial)

**I request the following release of information from my records at UW-Superior to:**

Print First Name	Last Name	Relationship	Password	Check all that apply*
				Billing Financial Aid Academic Information Disability Services
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**\*Description of Information to be Released**

- Billing statements, charges, credits, payments, past due amounts, 1098T, refunds, and/or collection activity
- Financial aid information
- Academic information includes, but is not limited to, grades, grade point average, class schedule, academic standing, application status
- Disability Services includes, but is not limited to, documentation and accommodation forms

**I hereby authorize the release of the above information to the individual(s) listed:**

\_\_\_\_\_

(Student Signature)

\_\_\_\_\_

(Date)

This form will be honored by UW-Superior until rescinded in writing by the student. It is the student's obligation to inform the Registrar's Office **IN WRITING** to rescind this form to prevent student data from being released to the individuals listed above. **Note: This release of information is only for the offices indicated on this form. For release of other information not listed, feel free to contact that office directly (ex. Dean of Students Office).**

**Submit this form to ONE of the offices listed below:  
Cashier's, Financial Aid, Registrar's • Old Main • PO Box 2000 • Superior, WI 54880**