

## Reference List EXAMPLE

### First Name Last Name

Email Address | Phone Number | LinkedIn Profile URL | City, State

#### REFERENCES *[Match the style of your resume section headers]*

First & Last Name  
Official Title  
Organization/Company Name  
Organization/Company Mailing Address  
City, State  
Work Phone Number  
Work Email Address  
Relationship: [organization connection] at [organization name]

Stewart Johns  
Store Manager  
Quick Photo  
123 S 1st St  
Superior, WI  
715-000-0000  
stewart.johns@qckphoto.com  
Relationship: Supervisor at Quick Photo

Al Grit  
Head Soccer Coach  
University of Wisconsin-Superior  
PO Box 2000  
Superior, WI  
715-000-0001  
a.grit2@uwsuper.edu  
Relationship: Coach and Mentor at the University of Wisconsin-Superior

#### INCLUDE:

Identical Name and Contact Information as your resume.

"Normal" Margins (1" all sides)

Single-spaced (1.0)

11pt-12pt Text

List contacts in the order you wish the organization to contact first

#### ALWAYS:

- Notify references when submitting reference list to an organization
- Provide the exact number of references the posting requests

#### THE LINK CENTER

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